



**WORLDWIDE  
GENERAL SERVICES ADMINISTRATION (GSA)  
Federal Supply Service (FSS)  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov)

**Federal Supply Schedule 520 for  
Financial and Business  
Solutions (FABS)**

**FSC Group: 520  
Contract Number: GS-23F-0023T**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov)  
Mod 1 Effective: January 30, 2007  
Contract Period: 30 January 2007 – 29 January 2012  
Prices Shown Herein are Net (discount deducted)

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# **CUSTOMER INFORMATION**

## **1a. Special Item Numbers (SIN)**

520-11 Accounting  
520-12 Budgeting  
520-13 Complementary Financial Services

For detailed Special Item Number descriptions see Attachment 1. The prices and labor categories listed in Attachments 2 and 3, respectively, are reflective of all services offered under the Accounting (520-11), Budgeting (520-12), and Complementary Financial Management Services (520-13) Special Item Numbers.

## **1b. Lowest Priced Model Number**

Not applicable

## **1c. Hourly Rates**

Refer to Attachments 2 and 3.

## **2. MAXIMUM ORDER**

The maximum dollar value of any SIN orders to be issued is \$1,000,000.00 (All dollar amounts are exclusive of any discount for prompt payment.)

## **3. MINIMUM ORDER**

The minimum dollar value of any SIN orders to be issued is \$300.00

## **4. DELIVERY AREA**

The geographic coverage of this contract (delivery area) is domestic only.

## **5. POINTS OF PRODUCTION**

Services under this contract can be provided at Government or contractor sites.

## **6. DISCOUNTS**

Prices shown herein are net; basic discounts have been deducted.

## **7. QUANTITY DISCOUNTS**

Additional discounts may be negotiated for individual Task Orders and for Blanket Purchase Agreements (BPAs). These discounts will be addressed on a case-by-case basis.

## **8. PROMPT PAYMENT TERMS**

Net 30 days from receipt of invoice or date of acceptance, whichever is later.

## **9. GOVERNMENT PURCHASE CARDS**

### **9a. Orders placed at or below the micro-purchase threshold**

Government Purchase Cards are accepted for any dollar value at or below the micro-purchase threshold.

### **9b. Orders exceeding the micro-purchase threshold**

Government Purchase Cards are accepted for any dollar value above \$2,500.

## **10. FOREIGN ITEMS**

Not applicable

## **11. DELIVERY SCHEDULE**

### **11a. Time of Delivery**

Per Individual Task Order

### **11b. Expedited Delivery**

Items available for expedited delivery are available by contacting contractor.

### **11c. Overnight and 2-day Delivery**

Overnight and 2-day deliveries are available by contacting the Contractor for specific rates.

### **11d. Urgent Requirements**

When the FSS contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 working days after receipt (Telephone replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

## **12. F.O.B POINT(S)**

Destination

## **13. ORDERING**

### **13a. Ordering Address**

All orders under this contract may be placed by telephone, fax, or e-mail and should be directed to:

#### **Paradigm Technologies, Inc.**

Attn: John Magee, GSA Program Manager/Director of Contracts

2231 Crystal Drive, Suite 807

Arlington, VA 22202

Telephone: 703-414-0955

Fax: 703-414-0959

Email: [johnmagee@paradigm.net](mailto:johnmagee@paradigm.net)

### **13b. Ordering Procedures**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

## **14. PAYMENT ADDRESS**

Remittance by check should be addressed to:

#### **Paradigm Technologies, Inc.**

2231 Crystal Drive, Suite 807

Arlington, VA 22202

Attention: Accounting

For wire transfers or payment by Government Purchase Card:

Please contact Mr. John Magee at 703-414-0955

## **15. WARRANTY PROVISION**

For the purpose of this contract, commitments, warranties, and representations include, in addition to those agreed to for the entire schedule contract:

- a. Time of delivery/installation quotations for individual orders;
- b. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- c. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **16. EXPORT PACKING CHARGES**

Not applicable

## **17. TERMS AND CONDITIONS of Government purchase card acceptance**

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for any dollar value above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice. The following telephone numbers can be used by ordering agencies to obtain technical and/or ordering assistance:

Technical information: Mr. John Magee, 703-414-0955  
[johnmagee@paradigm.net](mailto:johnmagee@paradigm.net)

Payment information: Ms. Nikki McMenamin, 703-414-0955  
[nicholemcmenamin@paradigm.net](mailto:nicholemcmenamin@paradigm.net)

## **18. TERMS AND CONDITIONS of rental, maintenance, and repair**

Not applicable

## **19. TERMS AND CONDITIONS of installation**

Not applicable

**20. TERMS AND CONDITIONS of repair parts**

Not applicable

**20a. Other services**

Not applicable

**21. LIST OF SERVICE AND DISTRIBUTION POINTS**

Locations

**22. LIST OF PARTICIPATING DEALERS**

Not applicable

**23. PREVENTIVE MAINTENANCE**

Not applicable

**24. SPECIAL ATTRIBUTES**

**24a. Environmental Attributes**

Not applicable

**24b. Section 508 Compliance**

Not applicable

**25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER**

831661582

**26. CENTRAL CONTRACTOR REGISTRATION (CCR)**

Paradigm Technologies, Inc. is registered in the CCR database.

## **ATTACHMENT 1: *SPECIAL ITEM NUMBERS DESCRIPTION***

### **SCOPE OF CONTRACT**

Financial and Business Solutions (FABS) is a competitively-awarded Federal Supply Service Multiple Award Schedule contract. The purpose of the contract is to provide authorized schedule users access to qualified contractors with fixed labor rates who can assist them in their financial management and accounting system needs.

Under the FABS Schedule and in accordance with Special Item Numbers 520-11, 520-12, and 520-13, Paradigm Technologies, Inc. provides Federal agencies with a wide variety of solutions which include but are not limited to the following:

#### **SIN 520-11 Accounting**

- Analyze, process, and summarize transactions
- Assist in devising new or revised accounting policies and procedures
- Classify accounting transactions
- Perform special studies to improve accounting operations
- Resolve accounting issues
- Resolve and/or implement audit findings
- Assess or enhance accounting internal controls
- Improve operating efficiency and effectiveness

#### **SIN 520-12 Budgeting**

- Assess and improve the budget formulation process
- Assess and improve the budget execution process
- Conduct special reviews of budget formulation or execution issues
- Review budgetary controls
- Assist with implementation of corrective actions

#### **SIN 520-13 Complementary Financial Management Services**

- Assess and improve financial management systems
- Conduct A-127 system compliance reviews
- Assist with implementation of corrective actions
- Document systems
- Identify systems requirements
- Plan and develop systems
- Assist in meeting agency financial management system requirements
- Assess and improve financial reporting and analysis
- Develop new reporting formats and pro-forma financial reports
- Assist in improving and streamlining reporting and analysis processes
- Perform cost-benefit or other special financial analyses

- Assist with the requirements of the Government Performance & Results Act
- Assist with devising and implementing performance measures and related process and systems
- Assist with strategic and operational financial planning
- Resolve audit recommendations
- Assist in managerial cost accounting
- Assist in financial policy formulation and development
- Perform economic and regulatory analyses
- Perform actuarial services and/or actuarial data analysis services
- Assist with quality assurance efforts

## ATTACHMENT 2: FABS RATE SCHEDULE

FABS RATE SCHEDULE										
Labor Category	1/30/07-1/29/08		1/30/08-1/29/09		1/30/09-1/29/10		1/30/10-1/29/11		1/30/11-1/29/12	
	On-Site Rate	Off-Site Rate	On-Site Rate	Off-Site Rate	On-Site Rate	Off-Site Rate	On-Site Rate	Off-Site Rate	On-Site Rate	Off-Site Rate
Program Manager III	\$170.55	\$191.01	\$176.52	\$197.70	\$182.70	\$204.61	\$189.09	\$211.78	\$195.71	\$219.19
Program Manager II	\$160.49	\$179.75	\$166.11	\$186.04	\$171.92	\$192.55	\$177.94	\$199.29	\$184.17	\$206.27
Program Manager I	\$154.07	\$172.56	\$159.46	\$178.60	\$165.04	\$184.85	\$170.82	\$191.32	\$176.80	\$198.02
Project Manager III	\$117.86	\$132.01	\$121.99	\$136.63	\$126.25	\$141.41	\$130.67	\$146.36	\$135.25	\$151.48
Project Manager II	\$112.74	\$126.27	\$116.69	\$130.69	\$120.77	\$135.26	\$125.00	\$140.00	\$129.37	\$144.90
Project Manager I	\$111.52	\$124.91	\$115.42	\$129.28	\$119.46	\$133.81	\$123.64	\$138.49	\$127.97	\$143.34
Subject Matter Expert Lvl III	\$163.82	\$183.48	\$169.55	\$189.90	\$175.49	\$196.55	\$181.63	\$203.43	\$187.99	\$210.55
Subject Matter Expert Lvl II	\$141.08	\$158.77	\$146.02	\$164.33	\$151.13	\$170.08	\$156.42	\$176.03	\$161.89	\$182.19
Subject Matter Expert Lvl I	\$131.63	\$147.42	\$136.24	\$152.58	\$141.01	\$157.92	\$145.94	\$163.45	\$151.05	\$169.17
Senior Accounting Analyst	\$97.41	\$109.10	\$100.82	\$112.92	\$104.35	\$116.87	\$108.00	\$120.96	\$111.78	\$125.19
Senior Financial/Cost Analyst	\$97.41	\$110.19	\$100.82	\$114.05	\$104.35	\$118.04	\$108.00	\$122.17	\$111.78	\$126.45
Senior Systems Analyst	\$102.38	\$114.66	\$105.96	\$118.67	\$109.67	\$122.83	\$113.51	\$127.13	\$117.48	\$131.57
Senior Bus. Process Analyst	\$112.13	\$125.58	\$116.05	\$129.98	\$120.12	\$134.52	\$124.32	\$139.23	\$128.67	\$144.11
Accounting Analyst III	\$82.42	\$92.30	\$85.30	\$95.53	\$88.29	\$98.87	\$91.38	\$102.33	\$94.58	\$105.92
Financial/Cost Analyst III	\$84.88	\$95.07	\$87.85	\$98.40	\$90.93	\$101.84	\$94.11	\$105.41	\$97.40	\$109.10
Systems Analyst III	\$84.57	\$95.03	\$87.53	\$98.36	\$90.59	\$101.80	\$93.76	\$105.36	\$97.05	\$109.05
Business Process Analyst III	\$85.99	\$96.30	\$89.00	\$99.67	\$92.11	\$103.16	\$95.34	\$106.77	\$98.68	\$110.51
Accounting Analyst II	\$69.29	\$77.61	\$71.72	\$80.33	\$74.23	\$83.14	\$76.82	\$86.05	\$79.51	\$89.06
Financial/Cost Analyst II	\$72.47	\$81.17	\$75.01	\$84.01	\$77.63	\$86.95	\$80.35	\$89.99	\$83.16	\$93.14
Systems Analyst II	\$72.84	\$81.59	\$75.39	\$84.45	\$78.03	\$87.40	\$80.76	\$90.46	\$83.59	\$93.63
Business Process Analyst II	\$76.03	\$83.02	\$78.69	\$85.93	\$81.45	\$88.93	\$84.30	\$92.05	\$87.25	\$95.27
Accounting Analyst I	\$60.16	\$67.37	\$62.27	\$69.73	\$64.44	\$72.17	\$66.70	\$74.69	\$69.03	\$77.31
Financial/Cost Analyst I	\$60.46	\$67.71	\$62.58	\$70.08	\$64.77	\$72.53	\$67.03	\$75.07	\$69.38	\$77.70
Systems Analyst I	\$63.52	\$71.15	\$65.74	\$73.64	\$68.04	\$76.22	\$70.43	\$78.89	\$72.89	\$81.65
Business Process Analyst I	\$65.57	\$73.44	\$67.86	\$76.01	\$70.24	\$78.67	\$72.70	\$81.42	\$75.24	\$84.27
Junior Analyst	\$46.44	\$52.02	\$48.07	\$53.84	\$49.75	\$55.73	\$51.49	\$57.68	\$53.29	\$59.69
Information Specialist	\$60.28	\$67.52	\$62.39	\$69.88	\$64.57	\$72.33	\$66.83	\$74.86	\$69.17	\$77.48
Administrative Specialist	\$38.66	\$43.52	\$40.01	\$45.04	\$41.41	\$46.62	\$42.86	\$48.25	\$44.36	\$49.94

## **ATTACHMENT 3: LABOR CATEGORIES FOR HOURLY RATES**

### **FABS LABOR CATEGORY DESCRIPTIONS**

**Program Manager III** – Provides broad program oversight to include directing, planning, organizing, and managing programs/projects to ensure that all contractual obligations are completed in a timely and efficient manner. Must be able to manage multiple concurrent tasks. Interfaces with Federal personnel (contracts and technical points of contact) to ensure that all contractual and technical obligations are met. Provides high level of analytical skill as necessary to solve technical, administrative, and managerial problems.

Requires Bachelor's Degree (Master's preferred); 18 years experience.

Four years of additional experience may be substituted for all degree requirements. Master's degree may be in lieu of two years of service.

**Program Manager II** – Provides broad program oversight to include directing, planning, organizing, and managing programs/projects to ensure that all contractual obligations are completed in a timely and efficient manner. Must be able to manage multiple concurrent tasks. Interfaces with Federal personnel (contracts and technical points on contact) to ensure that all contractual and technical obligations are met. Provides high level of analytical skill as necessary to solve technical, administrative, and managerial problems.

Requires Bachelor's Degree (Master's preferred); 15 years experience.

Four years of additional experience may be substituted for all degree requirements. Master's degree may be in lieu of two years of service.

**Program Manager I** – Provides broad program oversight to include directing, planning, organizing, and managing programs/projects to ensure that all contractual obligations are completed in a timely and efficient manner. Must be able to manage multiple concurrent tasks. Interfaces with Federal personnel (contracts and technical points on contact) to ensure that all contractual and technical obligations are met. Provides high level of analytical skill as necessary to solve technical, administrative, and managerial problems.

Requires Bachelor's Degree (Master's preferred); 12 years experience.

Four years of additional experience may be substituted for all degree requirements. Master's degree may be in lieu of two years of service.

**Project Manager III** – Provides project oversight and responsibility for the success of the effort. Must have specific programmatic and/or technical experience in the specific areas covered in the contractual effort. Solves technical, administrative, and managerial problems and is responsible for interfacing with the customer’s technical point of contact to ensure that the task is completed on time and within budget.

Requires Bachelor’s Degree in related discipline (Master’s preferred); 16 years experience.

Four years of additional experience may be substituted for all degree requirements. Master’s degree may be in lieu of two years of service.

**Project Manager II** – Provides project oversight and responsibility for the success of the effort. Must have specific programmatic and/or technical experience in the specific areas covered in the contractual effort. Solves technical, administrative, and managerial problems and is responsible for interfacing with the customer’s technical point of contact to ensure that the task is completed on time and within budget.

Requires Bachelor’s Degree in related discipline (Master’s preferred); 14 years experience.

Four years of additional experience may be substituted for all degree requirements. Master’s degree may be in lieu of two years of service.

**Project Manager I** – Provides project oversight and responsibility for the success of the effort. Must have specific programmatic and/or technical experience in the specific areas covered in the contractual effort. Solves technical, administrative, and managerial problems and is responsible for interfacing with the customer’s technical point of contact to ensure that the task is completed on time and within budget.

Requires Bachelor’s Degree in related discipline (Master’s preferred); 12 years experience.

Four years of additional experience may be substituted for all degree requirements. Master’s degree may be in lieu of two years of service.

**Subject Matter Expert Level III** – Provides technical and managerial oversight in defining problems, analyzing alternative courses of action, and implementing resolutions for complex and extremely complex financial issues. Makes high-level recommendations and advises on organization-wide improvements to integrated financial management systems and/or related strategies/approaches. Highly specialized experience with extensive knowledge in the field of financial management, budgeting, cost estimating, accounting, business process improvement, accounting systems, or information technology.

Requires Bachelor's Degree in business, engineering, science or related field, plus Master's Degree or specialized field certification in CDFM, CGFM, CPA, CISA, SCEA, or equivalent; 15 years experience

Four years of additional experience may be substituted for all degree requirements. Master's degree may serve in lieu of two years of experience.

**Subject Matter Expert Level II** – Defines problems, analyzes alternative courses of action, and drafts plans to implement resolutions for moderately complex and complex financial issues. Manages development of evaluations and recommendations for improvements to integrated financial management systems and/or related strategies/approaches. Highly specialized experience with extensive knowledge in the field of financial management, cost estimating, budgeting, accounting, business process improvement, accounting systems, or information technology.

Bachelor's Degree in business, engineering, science or related field; Master's Degree or specialized field certification in CDFM, CGFM, CPA, CISA, SCEA, or equivalent preferred; 12 years experience.

Four years of additional experience may be substituted for all degree requirements. Master's degree may serve in lieu of two years of experience.

**Subject Matter Expert Level I** – Defines problems, analyzes alternative courses of action, and drafts plans to implement resolutions for simple to moderately complex financial issues. Assists in development of evaluations and recommendations for improvements to integrated financial management systems and/or related strategies/approaches. Highly specialized experience with extensive knowledge in the field of financial management, cost estimating, accounting, budgeting, business process improvement, accounting systems, or information technology.

Bachelor's Degree in business, engineering, science or related field; Master's Degree or specialized field certification in CDFM, CGFM, CPA, CISA, SCEA, or equivalent preferred; 8 years experience.

Four years of additional experience may be substituted for all degree requirements. Master's degree may serve in lieu of two years of experience.

**Accounting Analyst** – Provides accounting, financial reporting and auditing support to ensure accurate and efficient use of Federal funds. Performs process improvement analysis to assist in devising solutions to operational weaknesses. Understands and strives to improve the interrelationship between accounting requirements, processes, and automated systems. Specialized experience in Federal Government accounting or auditing and demonstrated working knowledge of various appropriation types. Must be familiar with Federal financial and accounting policies and standards.

Senior Accounting Analyst:	Bachelor's Degree in business, engineering, science or related field; 10 years experience
Accounting Analyst III:	Bachelor's Degree in business, engineering, science or related field; 8 years experience
Accounting Analyst II:	Bachelor's Degree in business, engineering, science or related field; 5 years experience
Accounting Analyst I:	Bachelor's Degree in business, engineering, science or related field; 2 years experience

Two years of additional experience or a CPA may be substituted in lieu of degree requirements. Master's degree may be substituted in lieu of two years experience.

**Financial/Cost Analyst** – Requires financial or cost analysis experience as well as management experience in planning, problem solving, and data collection and analysis. Must be able to develop cost estimates or financial plans/budgets/forecasts according to prescribed work breakdown structures, develop cost estimating relationships, identify cost drivers, and develop cost charts in prescribed formats. Must be familiar with Federal financial, budgeting, planning, or cost estimating policies and standards.

Senior Financial/Cost Analyst:	Bachelor's Degree in business, engineering, science or related field; 10 years experience
Financial/Cost Analyst III:	Bachelor's Degree in business, engineering, science or related field; 8 years experience
Financial/Cost Analyst II:	Bachelor's Degree in business, engineering, science or related field; 5 years experience
Financial/Cost Analyst I:	Bachelor's Degree in business, engineering, science or related field; 2 years experience

Two years of additional experience may be substituted in lieu of degree requirements. Master's degree may be substituted in lieu of two years experience.

**Systems Analyst** – Requires strong background in planning, analyzing, and implementing financial or other automated systems, to include hardware, software and support equipment. Ensures all planning and development initiatives conform to project specifications and requirements. Responsible for researching user requirements and using them to build effective automated solutions. Must be familiar with current technology trends and have an understanding of federal financial and accounting systems.

Senior Systems Analyst:	Bachelor's Degree in business, engineering, science or related field; 10 years experience
Systems Analyst III:	Bachelor's Degree in business, engineering, science or related field; 8 years experience
Systems Analyst II:	Bachelor's Degree in business, engineering, science or related field; 5 years experience

Systems Analyst I: Bachelor's Degree in business, engineering, science or related field;  
2 years experience

Two years of additional experience may be substituted in lieu of degree requirements. Master's degree may be substituted in lieu of two years experience.

**Business Process Analyst** – Requires specific technical and/or programmatic experience in one or more of the following areas: Strategic and business planning, performance measurement, process improvement, process re-engineering, program audits and evaluations, facilitation, problem solving, meeting coordination, survey/data collection and analysis, A-76/outsourcing studies, program/project management, earned value analysis, scheduling, cost analysis, risk analysis. Must be familiar with current trends in business process management and have working knowledge of Federal financial policies, standards, and accounting systems.

Senior Business Process Analyst: Bachelor's Degree in business, engineering, science or related field;  
10 years experience

Business Process Analyst III: Bachelor's Degree in business, engineering, science or related field;  
8 years experience

Business Process Analyst II: Bachelor's Degree in business, engineering, science or related field;  
5 years experience

Business Process Analyst I: Bachelor's Degree in business, engineering, science or related field;  
2 years experience

Two years of additional experience may be substituted in lieu of degree requirements. Master's degree may be substituted in lieu of two years experience.

**Junior Analyst** – Requires cost/financial management, accounting, systems, or business process experience as well as management experience in planning, problem solving, and data collection and analysis.

Bachelor's Degree in business, engineering, science or related field; 0 years experience; two years of additional experience may be substituted for a degree.

**Administrative Specialist** – Writes and edits technical documentation to comply with Federal standards. Writes, reviews, edits, and revises presentation material and technical documentation to ensure compliance with applicable Federal standards for clarity, style, and correctness. Develops and maintains manuals establishing organizational policy. Provides administrative guidance to assist in task completion. Must possess a strong working knowledge of Federal documentation standards and administrative procedures.

Requires High School Diploma and 13 years experience or Associate Degree and 10 years experience or Bachelor's Degree and 7 years experience.

**Administrative Specialist** – Provides administrative support as required for task completion to include word processing, spreadsheets, and presentation development, as required. Basic knowledge of Federal documentation standards and procedures.

Requires High School Diploma (Bachelor's preferred) and 2 years experience.